**Selecting and Uploading Photos**

**After taking Photos**

* As soon as you return to class, go through all you photos on your card
* Transfer all the GREAT photos from your card into the appropriate “yearbook” folder on the Shared Drive

**The Thowaways**

* Anything out of focus
* Any picture too dark, too light or too boring
* Any picture with technical imperfections – scratches, bad color
* Any picture that does not tell a story! This is photojournalism!
* Any picture without a Center of Visual Impact (CVI) or clear subject
* Any picture with the yearbook staff or their close friends
* Any picture of the people that have already been included in the yearbook
* Any picture without a story to tell, that would only make the subject look foolish

**The Keepers**

* Photos with a clear Center of Visual Impact (CVI) and a story to tell
* Photos that show action or even better the peak of action
* Photos that were taken CLOSE to the subject, so they make good dominate photos
* Pictures taken from interesting angles or perspectives

**Uploading to Josten’s**

* Before you upload to Josten’s go through all the photos in the Shared Yearbook folder to find the best ones
* Locate the dominate photo first
* Locate the supporting photos
* All photos must be edited by Photoshop
  + Check Auto color
  + Check the levels
* Put corrected photos in the “used” folder
* Upload directly to Josten’s *IN THE APPROPRIATE* folder. If it is not in the appropriate folder, Mrs. Cleary will delete them and you will have to redo that page.